Minutes

Stated Meeting of the Session

SECOND PRESBYTERIAN CHURCH (SPC)

342 Meeting Street

Charleston, S.C. 29403

March 12, 2019

 Moderator: Rev. Cress Darwin Place: Conference Room

 Acting Clerk of Session: Tina Smith Time: 5:30 p.m.

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| --- | --- | --- |
| Elders Present: | Debra Gammons | Aled Pritchard |
|  | Dave Jackson | Sarah Morton |
|  | A. J. Manett | Tina Smith |
|  |  |  |  |
| Elders Excused:  | Ken Carrington Jerald Hucks Chuck Medbery  | Nathaniel WalkerRob McCready |  |
| Elders Absent:  |  |  |  |

CALL TO ORDER:

The meeting was called to order at 5:35 p.m. by the moderator. A quorum (moderator plus 4 elders) was declared (6 elders present + 5 excused + 1 vacancy = 12).

### DEVOTION:

The moderator opened the meeting with prayer.

APPROVAL OF THE AGENDA:

The submitted agenda was approved on a motion by Dave and a second with an addition of the nominating process.

APPROVAL OF MINUTES:

It was voted to approve on a motion by Aled and a second, the *content* of the Minutes:

as summarized of the January 8, 2019 Stated Meeting of the Session,

as summarized of the February 12, 2019 Stated Meeting of the Session

Note: Minutes to be reformatted for final edition and submission to Presbytery.

BOOK OF ORDER PROCEDURAL ITEMS:

a. Worship-Communion was served to 133 people at Sanctuary Worship on March 3, 2019.

b. The following marriage is registered:

Names Wedding Date Officiated By

|  |  |  |
| --- | --- | --- |
| Meg Catherine Delaney and Wesley Allen Wolfram |  February 17, 2019 |  Rev. Daniel Boone |

c. It was voted to approve on a motion by \_\_\_\_\_\_\_\_\_\_\_\_\_ and a second, the following names be deleted from the active members’ roll of the church, due to deaths:

Name Date of Death

|  |  |
| --- | --- |
| Robert G. HoweDavid L. Hinson | February 3, 2019February 6, 2019 |

d. The following names were approved on a motion by Debra and a second to register the following as members of Second Presbyterian Church on March 10, 2019:

 Steve Berry, Dominique Brown, Clifton Driggers, Joshua Hall, Kathy Murray, Clarissa Rider, Hunter Tate, Daniel and Peyton Tenpas

PRESENTATION OF TASK FORCE STEERING COMMITTEE (Rebecca Darwin, Donald Howe, David Savard)

1. Donald “Dingle” Howe brought Session up to date on discussions by this committee, including evaluation of what works at Second, what doesn’t, and requesting input from leadership. He also relayed takeaways from *The Purpose Driven Church* by Rick Warren, a concurrent study underway in the Adult Sunday School. Dingle challenged Session to think of strengths, weaknesses with need to match member talent with desire/drive and reassessment every 6 months for effectiveness of actions, programs, etc.
2. Dingle has invited the new members to attend an informal “Meet and Greet” with the Adult Sunday school class and Session members.
3. In addition, Dingle informed Session of the events surrounding the departure of the former Director of Christian Education, Olivia Cappelmann, and the need for a defined process of personnel oversight. Current members of the Personnel committee include: Debra Gammons, Jerald Hucks, Spence Roddey, Melody Taylor and Nathaniel Walker.

TEAM REPORTS:

1. Education - Aled Pritchard reported that they have interviewed 2 individuals for the position of Director of Christian Education, currently vacant. Committee is recommending a second interview of the candidates as well as potentially interviewing a third applicant for completeness. Personnel committee to review job description, pay scale, etc. in conjunction with staff. Education committee is recommending this position be full-time.
2. Finance - Debra Gammons – Reported, to date, budget is stable but with the anticipated need to increase income. Correction to budget to remove Chapel music salary.

Discussion for rental space for Charleston Academy of Music continues.

1. Missions- Sarah Stevens – Received thank you notes from the following for receipt of SPC mission donations: Christmas Joy Offering, Presbyterian World Mission and Medical Benevolence Foundation. Upcoming events include: Doughnut Dash, March 23rd, Walk for Water, March 30th, Tea Room weekend, Hands of Christ. Discussion regarding additional fundraising events to benefit SPC.
2. Property – Motions for use of property tabled at this time pending more information. Acknowledgment of water use/leak/expense savings. Acquiring estimates for housekeeping services and frequency in Sanctuary and Fellowship Hall/Education Building.
3. Music and Worship: Tina Smith- Legal clarification obtained regarding publication of wedding photography on website and print material. Written release and permission from photographer and photo subjects necessary to be legally compliant. SPC member, John McElwaine, to provide church with template to potentially use as permit. Suggestion to revise new member information sheet. Request that Easter Lily purchases (and Christmas Poinsettias) be individually and separately published in bulletin when multiple purchases made by single donor(s).
4. Communications: No updates except as noted above.

NEW BUSINESS:

1. New members welcome Sunday, March 17th, 2019:

Cynthia LaRoche, Elizabeth Grace LaRoche, Justin Pratt, Katherine King

1. Motion by Debra and second approved for baptism of Alice Catherine Willoughby, daughter of Carrie and Lucas Willoughby on during Palm Sunday service, April 142019.
2. Need to update active membership roll. Suggestion to revise letter currently sent to inactive members.
3. Howard Thurman film- to occur after Easter.
4. April Elders of the Month:

April 7, - T.B.D. - Ken? Nathan?

April 14 – Sarah Stevens

April 21 (Easter) - “AJ” Manett

April 28 – Sarah Stevens

1. Annual Meeting of the Congregation – April 28, 2019
2. CAP meeting summary- SPC represented by Aled Pritchard:

 New Church Development at Cane Bay – declining participation secondary to numerous reasons.

SPC was noted “last” regarding CAP giving. Encouragement was given to increase our support of CAP.

1. Nominating committee concerns: Aled noted that Book of Order does not specify procedure for post-management of floor nominations. Procedure approved as follows:
2. Nominations received by nominating committee.
3. “Slate” of nominees determined by committee and presented to Congregation during advance notice Congregational meeting.
4. Floor opened for additional nominations:

If there are additional names submitted, the vote will be suspended so that the committee may evaluate candidates. Floor nominations now closed and no further nominations may be made. After evaluation by Nominating Committee, the final slate of nominees will again be presented to the Congregation for vote during a subsequent meeting.

If no floor nominations received during initial presentation, congregation votes on slate of nominees as presented.

ADJOURNMENT:

The meeting was adjourned on a motion by Debra Gammons, a second and a vote of approval at 7:30 p.m. and was closed with prayer.

Approved by Session \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Tina Smith, (Acting) Clerk of Session

End of March 12, 2019 Session Minutes